# How to complete a Klink form for a

New Health Problem on a desktop or laptop



Family Doctors



## Completing a Klink form for a New Health Problem on Desktop

# Step 1

- Visit www.alynfamilydoctors.co.uk
- Your screen will look like this \_\_\_\_\_\_
- Click on the Start Here button



# <u>Step 2</u>

• If you are a registered patient at Alyn Family doctors click continue



## <u>Step 3</u>

• For a new health problem select the 'new health problem ' tile

- The tile will highlight purple and 3 new options will appear below.
- Select the appropriate option from mental health, Child aged
  0-16 or general health problem
- Your selected option will highlight
- Click continue



#### <u>Step 4</u>

- Click on the body to select the affected are you are enquiring about
- If your enquiry is not concerning a specific area select 'no specific location' from the drop down list
- Input the duration of your symptoms, you can select days,
  weeks or months in the dropdown menu
- Select your gender at birth
- Input your age
- When all selections have been made the continue button will turn purple, click to go to next page

# Step 5

- Select all symptoms that apply to your current medical issue
- Some symptoms will have a drop down section with further options, please select as applicable
- If the continue button has not turned purple this may mean that all additional symptoms have not been selected, remember to scroll down to view all symptoms
- Once all relevant selections are made click continue
- You be sent to another page o select further symptoms before step 6



# <u>Step 6</u>

- Complete each section by typing any relevant details relating to the symptom
- Once Continue button is purple click the button for next step

Alyn Family Doctors	
Describe your symptoms in more detail	Subject New health problem (General health problem)
Pain	Symptoms
Describe your symptom with more detail: When did it begin? How and in what situation did it manifest? Has the symptom changed since it begun? If so, how?	Pain Dry mouth Warmth
0 / 2000	
Dry mouth:	
Describe your symptom with more detail. When did it begin? How and in what situation did it manifest? Has the symptom changed since it begun? If so, how?	
0 / 2000	
Warmth:	
Describe your symptom with more detail: When did it begin? How and in what situation did it manifest? Has the symptom changed since it begun? If so, how?	
0 / 2000	
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KLINIK	
ALLESS	
( Previous )	Continue
	_

#### <u>Step 7</u>

- Click yes or no to answer each question
- Click continue



## <u>Step 8</u>

- To complete this section please type any concerns, expectations or any further information in the box provided
- Click continue for next page



#### <u>Step 9</u>

- Use the calender to select any dates and times you are unavailable for a doctor to contact you
- Alternatively free text any dates into the box provided
- Click continue for next page



## <u>Step 10</u>

- Complete all personal details
- Select if you require an interpreter from the drop down menu
- Select how you would like to be contacted
- Once all sections are complete this Submit button will turn purple. **Click Submit.**
- Your Klinik form will now be triaged by a Doctor and they will determine the urgency of your symptoms.
- A patient advisor will contact you via telephone or text message with details of your appointment or any further information required.

			Subject
Fill in your personal information			New rearth problem (General health problem)
□ Tick here if you're filling the form on behalf of another person OR you're a care home worker			No specific location
atient's details			Sex registered at birth (This online triage depends
irst full name *	Last name *	Date of Birth *	knowing your registered sex at birth, not your ger identify. If you are doing this for someone else, to their sex at birth if you know. We need to know th information so we can ask relevant clinical questie Female
lobile Phone Number *	Street address *	Pastal Code *	Age 32 Years
GB (+44) 🗸			Duration of symptoms (from condition onset) 4 Days
xample 07817 000000 shall be ntered [+44] 7817 000000			Symptoms
	Email	Landline number (if preferred contact	Pain Dru mouth
		(Techoo)	Warmth
			Unsuitable times
o you require an interpreter?*			
Select one	•		
ease contact me:			
SMS			
Telephone			

